

Follow these steps to obtain NMSU transfer credit for taking academic or language courses in universities abroad.

Step 1: Plan Carefully and Early for the Study Abroad Experience

- Read the How to Plan section of <http://studyabroad.nmsu.edu>. Attend a Study Abroad Fair. Review all the program sites open to NMSU students. Talk to your college/department advisors and family about what you plan to do.

Step 2: Narrow Your Choice of Programs to those Most Likely to Fit Your Academic and Personal Goals

- Review the web sites and literature available from the various exchange and direct enrollment programs sponsored by NMSU. Read past participant evaluations of exchange sites and Frequently Asked Questions (FAQs). Begin a list of question to address during your appointment with the Study Abroad Advisor.

Step 3: Make an Appointment with the Study Abroad Advisor:

Date: _____

Time: _____

- The advisor will assist you with narrowing your choice of programs that best fit your academic and personal goals. Exchange costs, availability and deadlines will be discussed at this time. Once a program is decided upon, the Study Abroad Advisor will provide you with a program application.

Host Tuition/Fees	\$ _____	Personal	\$ _____	Transportation	\$ _____
NMSU Tuition/Fees	\$ _____	Books	\$ _____	Other	\$ _____
Room/Board	\$ _____	Insurance	\$ _____	Total	\$ _____

Step 4: Apply to the Program or Course Chosen:

- After meeting with the Study Abroad Advisor you should be ready to apply to a program. Complete all application materials and return these to the Study Abroad Office by the appropriate deadline.

Step 5: Complete WebCT Orientation Quizzes and Pay Processing Fee:

- Everyone studying abroad must complete the WebCT Orientation quizzes. Complete the WebCT courses by the priority deadlines: **October 15** (for Spring program start), **May 1** (for Summer 1 or 2 or Fall program start). Students who fail to complete requirements by priority deadlines are subject to late fee charges. Processing fees are due at the following deadlines: Fall Semester: **May 1**, Spring Semester: **October 1**, Summer 1&2: **May 1**, Winter Break: **November 1**.

Step 6: Complete Study Abroad Agreement Transfer Credit Programs Document:

- Pick up the NMSU Study Abroad Agreement-Transfer Credit Programs document** from the Office of Study Abroad, fill out sections A and B in the Office of Study Abroad, and have your Advisor and Associate Dean of your college sign Section C-Transfer Credit Advising Agreement. If transfer credit will be part of your **last thirty undergraduate hours**, obtain a waiver approval form from your Associate Dean, complete it and have it signed. If some credits to be earned are language credits, consult with Jeff Longwell in Languages and Linguistics about what credit can be approved for the language study to be undertaken on exchange. He may have you fill out an Intensive Language Transfer Credit Agreement in addition to the Study Abroad Agreement. **Obtain Clearance from the Office of Financial Aid:** Fill out Section D-Financial Information of the SAA-TCP and if you plan on using NMSU disbursed financial aid (scholarships, loans, grants), meet with Study Abroad Representative, Office of Financial Aid, Educational Services Building, who will verify that your projected aid is available. Clarify with them the date when funds will be dispersed. Obtain Clearance from the Office of Study Abroad: Meet with office staff to complete the remainder of the Study Abroad Agreement. The Study Abroad Agreement must be completed and returned to the Office of Study Abroad before the student can be registered for courses.

Step 7: Complete Travel Arrangements

- See the Study Abroad website for travel tips: <http://studyabroad.nmsu.edu>

NMSU Transfer Credit Exchange Options (<http://studyabroad.nmsu.edu>)

NMSU Special Transfer Credit Programs

NMSU cooperates with a number of institutions to organize special academic programs, often with courses taught by U.S. professors. These courses have their own special program fees and some have scholarship opportunities to those who enroll.

Belize:

- COBEC Ecology & Environmental Sciences (Summer)

CANADA:

- University of Alberta, International Summer Study Program

China:

- Yangtze International Study Abroad, University of Arizona (Summer, Fall, Spring)

Italy:

- Cortona (through University of Alberta-Spring only)
- University of Kansas Italy Center (CIMBA) (Italy) - www.business.ku.edu/italy/

Korea:

- Seoul Women's University, Bahrom Summer Program, Seoul, Korea - www.swu.ac.kr/~ir/

UK:

- Midwest University British Summer Study Consortium (London, UK)
-<http://academics.mwsu.edu/internationaleducation/london.asp>

Spain:

- Texas Tech University Seville Center (Spain) -
<http://www.iaff.ttu.edu/Home/OIA/StudyAbroad/BBTTUSevillePrograms.asp>

NMSU Exchange Transfer Credit Programs

An exchange allows an NMSU student to study in a foreign university and in return NMSU receives a foreign student to study at NMSU. Exchange students pay tuition (and sometimes the cost of housing and meals) to NMSU. This keeps the cost of studying similar to what it would normally cost NMSU students for tuition, room and board. An * means placement is competitive and limited—early application required.

ISEP Worldwide: Argentina, Austria, Brazil, Bulgaria, Canada, Chile, China, *Costa Rica, Czech Republic, Denmark, Estonia, Finland, France, Germany, *Ghana, Hungary, Italy, Japan, Korea, Latvia, Malta, Mexico, Netherlands, Norway, Nicaragua, Poland, Portugal *South Africa, *Spain, Sweden, Switzerland, Thailand, *UK, Uruguay.

- ISEP-International Student Exchange Program - www.isep.org (100+ institutions)

Australia: Academic year starts in February (These may also be selected as Direct enrollment by paying their course fees to guarantee enrollment)

- *Central Queensland University, Rockhampton, Australia – www.cqu.edu.au/about/rockhampton.htm
- *Macquarie University, Sydney (Available for NMSU students through ISEP-contact office for details)
- *University of the Sunshine Coast, Maroochydore, Australia - www.usc.edu.au/
- *Swinburne University of Technology, Melbourne, Australia - www.swin.edu.au/
- *Newcastle (pending agreement)

Austria:

- FH Joanneum, Bad Gleichenberg and Graz, Austria, www.fh-joanneum.at

Belize:

- University of Belize, Belize - www.ub.edu.bz

Brazil: Academic year starts in February

- Universidad Federal de São João del Rei, Minas Gerais, Brazil - <http://www.ufsj.edu.br/>

Canada:

- University of Alberta, Edmonton, Canada - www.ualberta.ca
- CONAHEC Student Exchange Program - <http://conahec.org> (30+ institutions in Mexico and Canada)

China:

- Shijiazhuang Language and Culture Exchange College, China – Contact Dr. K. Hammond, History Dept
- Peking University of Technology, Beijing, China – Contact College of Business

Costa Rica:

- Universidad Nacional de Costa Rica, Heredia (pending agreement)

Ecuador: Academic year starts in February (requires advanced Spanish skills)

- Universidad del Pacifico, Ecuador - www.upacifico.edu.ec/relaciones%20inter.html

France:

- Angers (a focused exchange through ISEP, contact office for details)
- MICEFA-Mission Interuniversitaire de Coordination des Echanges Franco-Américains - www.micefa.org (14+ institutions in Paris)
- University of Lyon 3, Lyon, France - www.univ-lyon3.fr/international/anglais/index.html

Germany:

- Würzburg Fachschulen, Germany – www.fh-wuerzburg.de/fh/auslandsamt/Homepages/international/ioffice/intoffice.htm

Japan:

- Nagoya University of Foreign Studies, Japan - www-e.nufs.ac.jp/hl/jlisp/e_31.htm
- *Kansai Gaidai University, Osaka, Japan - www.kansai-u.ac.jp/English/index-e.htm
- Seinan Gakuin University (pending agreement for start in Spring 2008)

Mexico:

- TEC de Monterrey System, Mexico - www.mty.itesm.mx/rectoria/pi/internationalstudents (Limited to Monterrey campus until further notice)
- Universidad Autónoma de Chihuahua, Mexico - www.uachnet.mx
- Universidad Autónoma de Ciudad Juárez, Mexico
- CONAHEC Student Exchange Program - <http://conahec.org> (30+ institutions in Mexico and Canada)

New Zealand: Academic year starts in February

- *Auckland University of Technology, New Zealand – www.aut.ac.nz/international/

Spain:

- Universitat Jaume I, Castellon de Plana, Spain - www.uji.es/www/ang/
- Universidad Pablo de Olavide, Seville, Spain, including Carmona branch - www.upo.es

United Kingdom:

- *Writtle College, UK (limited to agriculture student) - www.writtle.ac.uk

NMSU Affiliated Academic Study Transfer Credit Programs

NMSU has affiliated with a number of study abroad providers who sponsor enrollment in university programs in many countries. Some exchange partners also provide a direct option. The advantage of affiliation is that students enrolling in these programs are eligible for NMSU transfer credit and financial aid. While most of these provide academic courses, often in places where NMSU has no or limited exchange options, some also provide intensive language options:

Worldwide:

- AIFS-American Institute of Foreign Studies (Worldwide) www.aifsabroad.com
- Institute for Study Abroad (Worldwide) – www.ifsabutler.org
- ISA-International Studies Abroad (Worldwide) - www.studiesabroad.com
- NMIEC-New Mexico International Education Consortium (Worldwide) - Contact UNM 's Study Abroad Office
- ISEP Direct – www.isep.org

Australia & New Zealand:

- Australlearn (Australia and New Zealand) - www.australearn.org
- Central Queensland University, Swinburne University of Technology, and University of Sunshine Coast offer fee paying options for students who cannot be placed on exchange.

Spain:

- Universidad Pablo de Olavide, Seville, Spain (Summer program only) - www.upo.es