

Fee sheet 2008.xls	Study Abroad Administrative Fees (Effective for applications received after January 1, 2008 (for all 2008-2009 enrollments).		8/8/08	
<b>Priority Processing Deadlines</b>	Priority processing deadlines are set by the Office of Study Abroad to allow sufficient time to coordinate applications, set up files and collect data, and to negotiate for placements. Early application and completion of requirements will save students money and help the office to be efficient.			
<b>Program Application Fees</b>	Program Application Fees are charged for the specific program to which students apply. These fees go directly to the program provider, not the Office. Sometimes these are waived by program sponsors for NMSU students. Program Application Fees are listed for specific programs on the Study Abroad Web Site. ( <a href="http://studyabroad.nmsu.edu">http://studyabroad.nmsu.edu</a> ).			
<b>Study Abroad Processing Fees:</b>	Study Abroad Processing Fees are charged by the Office of Study Abroad to cover the cost of staff time and administrative expenses incurred to process applications and manage the WebCT orientation program for all programs. The Office of Study Abroad receives no state funding for secretarial and student staff nor for operational expenses. Processing fees are <b>non-refundable</b> (except when the requested placement in a program was not approved or the program was cancelled). Students who pay the fee then withdraw, but then want to reapply to the same or a different program within a year of paying the fee, will receive a credit of \$100 toward the next Application Processing Fee charged. <b>For multiple program applications, students pay the full rate for the first program, and receive a \$100 discount for the second and subsequent ones.</b>			
<i>Standard Rates:</i>	To receive the Standard Processing Rates, students must (1) Submit a program application to the Office, (2) provide basic biographical data and be enrolled in WebCT orientation, and (3) pay the processing fee by the Office's <b>priority processing deadline*</b> .			
<i>Late Rates:</i>	Late applications are charged \$50 extra. The late orientation fee is also \$50. Students who apply to ISEP Exchanges, or any other program for which NMSU has waived processing fees, then withdraw their application after it has been submitted to the program, are subject to a <b>\$150 NMSU processing fee**</b> .			
<b>Study Abroad Program Administration Fees:</b>	Study Abroad Program Fees are charged to cover the on-going administrative cost incurred by the Office to manage course registration, to bill for program costs, to coordinate with financial aid, to process transfer credit and grade reports, and to process program evaluations for posting on the web. These charges are billed to the student's university account about 30 days prior to the start of the semester of enrollment.			
<b>Special Rates:</b>	Some programs have special rates established by agreement with the host institution, or when the program is organized by NMSU.			
<b>Program Starts</b>	<b>Priority Processing Deadline</b>	<b>Rates subject to change at any time.</b>		
Summer or Fall	*May 1			
Winter Break or Spring:	*Nov 1			
<b>Program Type:</b>	<b>Processing Fees Non-Refundable</b>	<b>Program Administration Fees</b>	<b>Insurance Fees:</b> Students are required to purchase study abroad insurance (check with office for current rates). Students who are required to purchase insurance from a program provider, such as ISEP, are waived from purchasing the NMSU policy. Students who are required to purchase a country's mandatory international student insurance, such as Australia, are required only to purchase the BETA supplemental insurance plan to cover medical evacuation.  <b>Withdrawal Penalties:</b> Students withdrawing <b>after having accepted placement</b> in any program for which a Program Administration Fee is assessed will be charged this fee plus any other unrecoverable costs incurred by NMSU or the host institution. Students withdrawing from an International Distance Education course after the Office has enrolled the student in the course at a reduced tuition rate (such as intensive language programs) will forfeit the tuition paid. <b>Students must notify the Office in writing for withdrawals to be official (e-mail acceptable).</b>  <b>Tuition:</b> Resident students enrolled in exchanges for which NMSU resident tuition is charged will pay the current rate in effect at the time of enrollment in the program. Those enrolled in international distance education language courses pay \$30 per credit (if a current student) or \$60 per credit if student admitted non-degree just to take these courses. Non-resident students, including international students attending on the F-1 visa, enrolled in exchanges only will pay 50% of the non-resident rate in effect at the time of enrollment the program.	
<b>EXCHANGES:</b>		<b>Each Semester</b>		<b>Summer</b>
ISEP	\$0**	\$250		\$150
All Others	\$300 SEM-AY/\$150 SU	\$200		\$100
<b>INTENSIVE LANGUAGE:</b>		<b>Each Semester</b>		<b>Summer/Winter</b>
All	\$150	\$200		\$0
<b>DIRECT UNIVERSITY-REGULAR:</b>		<b>Each Semester</b>		<b>Summer</b>
ISEP-Direct	\$255 SEM-AY/\$95 SU	\$250		\$150
UA-Summer Canada	\$150	NA		\$100
UA-Spring Cartona, Italy	\$150	\$200		NA
Australearn, CET, CIMBA, IFSA-Butler, ISA, NMIEC, All others not listed	\$150	\$200		\$100
<b>DIRECT UNIVERSITY-SPECIAL:</b>		<b>Each Semester</b>		<b>Summer</b>
AIFS, British Studies (London), U Arizona Yantgse (China)	\$0	\$0		\$0
Bahrom Summer (Korea)	\$300	\$0		\$0
Texas Tech Seville, Spain	\$0	\$300		\$150
<b>INTERNSHIPS:</b>		<b>Each Semester</b>		
Student Teaching	\$0	\$300	\$300	
<b>GROUP TRAVEL</b>	Group Travel Courses facilitated by the Office of Study Abroad assess program fees to cover the cost of organization, administration, travel, faculty expenses, housing, meals, and/or any other expenses built into the cost of the program. These are advertised separately and vary greatly. Those organized and administered independently by a department incur no charges from the Office of Study Abroad, except insurance fees.			
Various Programs Organized by Faculty				